



# Buffalo Creek

at Wellington

Homeowners Association

Please return form to

## Buffalo Creek ARC

PO Box 1182 - Wellington, CO 80549

[ARC@buffalocreekhoa.com](mailto:ARC@buffalocreekhoa.com)

### FOR OFFICE USE ONLY

Date Received \_\_\_\_\_

Critical Date \_\_\_\_\_

Date sent to ARC \_\_\_\_\_

Date Received  
from ARC \_\_\_\_\_

Rep \_\_\_\_\_

## 2019 Architectural Review Committee (ARC) Improvement Request

Homeowner Name(s): \_\_\_\_\_ Phone #: \_\_\_\_\_

Unit Address: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address if Different from Unit: \_\_\_\_\_

### My Request Involves the Following:

- Deck/Patio Change
- Drive/Walk Change
- Patio Cover
- Other \_\_\_\_\_
- Roofing
- Landscaping
- Room Addition
- Painting
- Fencing
- Body color \_\_\_\_\_
- Trim color \_\_\_\_\_
- Accent color \_\_\_\_\_
- Basketball Backboard

**Description of Improvement** (Please include or attach; paint chips, building materials, landscape plans, fence layout, and other plans or brochures for patios, decks, structures, or sheds.): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Days Needed to Complete Improvement: \_\_\_\_\_

\* Notify [ARC@buffalocreekhoa.com](mailto:ARC@buffalocreekhoa.com) via email upon completing improvement.

**\*\*IMPORTANT: A DETAILED DRAWING OF ALL IMPROVEMENTS MUST BE ATTACHED TO THIS APPLICATION TO SHOW EXACT LOCATION AND DIMENSIONS OF IMPROVEMENT(S).**

I understand that I **must** receive ARC approval before proceeding with the improvement. I understand that ARC approval does not guarantee approval by the municipalities and that I am required to obtain any and all necessary licensing and/or permits required for the improvement from the Town. I understand that I shall maintain proper drainage away from my foundation and not impeded existing drainage from my lot. I have read the Residential Improvement Guidelines and will comply. I understand that the ARC has thirty (30) days from the date that the Request is received to make its decision and I agree to complete improvements within thirty (30) days following approval. Failure of the ARC to approve or deny plans and specifications within thirty (30) days of submittal shall be interpreted as a denial; however, without a written denial, options may remain and further communication with the ARC is advised. Lastly, upon completion of the improvement, I hereby authorize the ARC and Management to enter upon my property for inspection at a mutually agreed upon time.

Homeowner(s) Signature: \_\_\_\_\_

(Note: This form must be signed by Legal Unit Owner to be considered.)

**THIS APPROVAL DOES NOT APPLY TO DRAINAGE FROM YOUR LOT OR NEIGHBORING LOTS. QUALIFIED INDIVIDUALS SHOULD MAKE CAREFUL STUDY PERTAINING TO THE PROPER DRAINAGE OF BOTH IRRIGATION AND STORM WATER FROM YOUR LOT AND NEIGHBORING LOTS.**

### ARC Action

Approved as Submitted

Approved Subject to the Following: \_\_\_\_\_

\_\_\_\_\_

Denied: \_\_\_\_\_

\_\_\_\_\_

ARC Member: \_\_\_\_\_ Date: \_\_\_\_\_